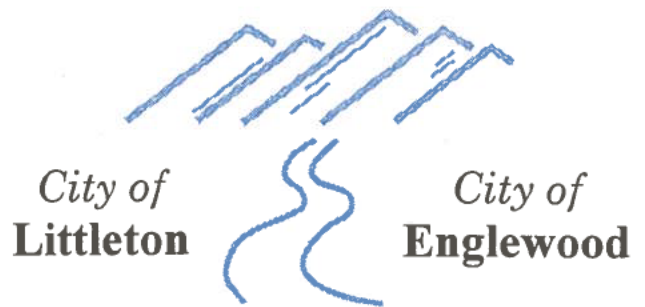


**LITTLETON/ENGLEWOOD
WASTEWATER TREATMENT PLANT**

2900 S. Platte River Drive
Englewood, Colorado 80110
(303) 762-2600
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**MINUTES
SUPERVISORY COMMITTEE MEETING
September 15, 2016
9:00 a.m.**

ATTENDING:	Mark Relph Dave Henderson Fred Bromberger Tom Brennan David Robbins Dennis Stowe Chong Woo Cindy Goodburn Jim Tallent Mary Gardner Jon Bridges	Acting Littleton City Manager Englewood Public Works Director Action Littleton Public Works Director Englewood Utilities Director Hill & Robbins Plant Manager, L/E WWTP Engineering/Maintenance Division Manager, L/E WWTP Business Services Division Manager, L/E WWTP Treatment Division Manager, L/E WWTP Environmental Compliance Division Manager, L/E WWTP Industrial Pretreatment Administrator, L/E WWTP
GUESTS:	Ashley Dalton Sarah Reeves	Platte Canyon Water & Sanitation District, Assistant Mgr Brown & Caldwell

SECTION III - TOPICS FOR ACTION, DISCUSSION AND/OR REVIEW

I. ACTION ITEMS

Lighting Replacement 2016 Project – Chong Woo

Chong Woo discussed the contract award for the 2016 Lighting Replacement Project. Littleton/Englewood Wastewater Treatment Plant (L/E WWTP) is proposing a third, multi-year, lighting project to replace lighting fixtures within eight buildings. L/E WWTP held a bid opening on August 25, 2016 and McBride Lighting, Inc. was the apparent low bid. However, L/E WWTP would like to recommend using Colorado Lighting, Inc. in place of the low bid. Reasoning was discussed: Colorado Lighting, Inc. has performed the previous two lighting projects here at L/E WWTP with positive results, Colorado Lighting, Inc. does projects on time and within budget, Colorado Lighting, Inc. is known at L/E WWTP and therefore an asset to our facility, Colorado Lighting, Inc. has an institutional knowledge of our plant which would save L/E WWTP time and money. This recommendation is consistent with the City of Englewood purchasing policies.

Supervisory Committee discussed these reasons at length. Mark Relph discussed being prepared to receive a challenge from McBride Lighting, Inc. The Supervisory Committee found it hard to defend and justify the position of not taking the lowest bid and did not support this initial recommendation. Although the Supervisory Committee was not opposed with not going with the lowest bidder, they would need more supportable

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justification first. David Robbins reminded the committee that these competitive bids are in place to avoid preference choice. Chong withdrew his initial recommendation and asked the committee to approve going forward with McBride Lighting, Inc. instead.

ACTION TAKEN – *The Supervisory Committee approved awarding the contract to McBride Lighting, Inc., for the 2016 Lighting Replacement Project, in the amount of \$351,817.37. Mark Relph moved, Dave Henderson seconded, all ayes, no nays, Eric Keck absent.*

Brown and Caldwell Amendment to Task Order 19 – Dennis Stowe

Dennis Stowe discussed the need to amend to Task Order 19. L/E WWTP started with \$20,000. Task Order is already in place, L/E WWTP is only asking to add an addition \$10,000. These will be for items that are not associated with the permit review.

ACTION TAKEN – *The Supervisory Committee approved increasing Task Order 19 with Brown and Caldwell, from \$20,000 to \$30,000. Mark Relph moved, Dave Henderson seconded, all ayes, no nays, Eric Keck absent.*

II. **INFORMATIONAL ITEMS**

Industrial Pretreatment – Dennis Stowe

Dennis discussed how L/E WWTP would like to move forward with modifying Pretreatment Ordinances with both cities. Dennis asked the committee if they would recommend bringing this before a study session with both City Councils (Council(s)). Mark Relph suggested to discuss these changes at the Annual Joint Council meeting and if not then, please discuss it at a study session with Council. Jon Bridges and David Robbins are still working with the District's attorneys, so this may impact the plan of delivery to the Sewer and Water board in October. Jon Bridges and David Robbins noted that the municipal code changes are separate from the addendum, so we are pushing forward with the municipal code changes.

Regulatory Compliance Update – Dennis Stowe

Dennis Stowe opened the discussion on the Draft Permit comment preparation. L/E WWTP will have these comments finalized and submitted to the Water Quality Control Division (WQCD) by the deadline of Thursday, September 22, 2016. David Robbins talked about how we are taking a strong position with the WQCD on what they refer to as 'Reserve Capacity': by the addition of an assumed 10% increase in the discharge by the plant, over its actual design capacity. The WQCD is doing this to account for future requests to discharge water from basement dewatering systems to Segment 14 of the South Platte River. The Englewood code and Denver Metro code do not allow the discharge of groundwater into the sewer system. The individuals currently requesting to discharge have to acquire permits to do so. Therefore the WQCD has decided unilaterally and without specific regulatory authority to account for this Reserve Capacity. David Robbins stated that he can find no authority for the WQCD to do this. Sarah Reeves summarized that L/E WWTP would have to treat to a lower level so someone else can discharge. David Robbins has been in contact with other treatment facilities and their main concern is the arbitrary nature of this action. The concern was that there was no basis for it, it has never been done before, and they had apparently just picked a percentage to use, so what would stop them from picking a higher percentage in the future. In affect what the WQCD is

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doing is increasing the cost of treatment for Littleton and Englewood rate payers to benefit developers in Denver.

David Robbins discussed how we were involved in the workgroup discussions of the implementation of the current nutrient regulations. To meet these regulations, if they stay in effect, will be very expensive with the need for additional construction and process changes. This is never a popular topic with the two Councils, so we are going to have to be very clear on the basis for and justification of any coming changes to the plant. We will need to try to get both Councils to understand how we have tried to make these costs as minimal as possible. Mark Relph and Tom Brennan discussed how they would like to get with Chong Woo and Sarah Reeves to estimate the cost of these coming changes, so they would be able to forecast future budget numbers. We would be basing the cost estimates on the limits WQCD is asking for, not for what limits we think we can achieve.

Miscellaneous Informational Items – Dennis Stowe

Dennis Stowe briefly discussed the World Water Monitoring Challenge event and Expo on Tuesday, September 20, 2016. Additionally, we will be visiting our farm in Byers on Thursday, September 23, 2016. All committee members and Council members are invited to attend.

Dennis mentioned that L/E WWTP is in the Colorado Department of Public Health and Environment Leadership Program and we will be receiving silver recognition on October 5, 2016.

David Robbins noted that Mary Gardner is retiring on Friday, October 28, 2016. During this interim period, Sarah Reeves and David Robbins will be assisting with the Plant's participation in the various WQCC work groups to help with the transition to her replacement.

III. **ADJOURNMENT**

The next Supervisory Committee meeting is scheduled for Thursday, October 20, 2016. This meeting will be held at 9:00 am at the Littleton / Englewood Wastewater Treatment Plant, in the Pretreatment Conference room.

Adjourned at 9:35 am

Recording Secretary Signature