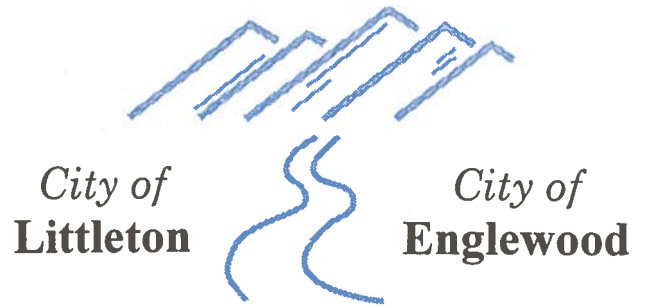


**LITTLETON/ENGLEWOOD
WASTEWATER TREATMENT PLANT**

2900 S. Platte River Drive
Englewood, Colorado 80110
(303) 762-2600
FAX 762-2620



**MINUTES
SUPERVISORY COMMITTEE MEETING**

**April 21, 2016
9:00 a.m.**

ATTENDING: Michael Penny Littleton City Manager
Mark Relph Littleton Public Works Director
Rick Kahm Englewood Public Works Director
Tom Brennan Englewood Utilities Director
David Robbins Hill & Robbins
Dennis Stowe Plant Manager, L/E WWTP
Jim Tallent Treatment Division Manager, L/E WWTP
Mary Gardner Environmental Compliance Division Manager L/E WWTP
Chong Woo Engineering/Maintenance Division Manager, L/E WWTP
Jon Bridges Pretreatment Administrator, L/E WWTP

GUESTS: Ashley Dalton Platte Canyon Water & Sanitation District, Assistant Manager
Sarah Reeves Brown & Caldwell, Vice President
Elton DeSouza, P.E. Brown & Caldwell, Managing Engineer
Gunter Ritter, P.E. L/E WWTP, Project Engineer

SECTION III - TOPICS FOR ACTION, DISCUSSION AND/OR REVIEW

I. INTRODUCTION/OVERVIEW

Dennis Stowe called the meeting to order. Dennis noted that Tom Brennan was representing the City of Englewood in Eric Keck's absence.

II. ACTION ITEMS

Electrical Preventative Maintenance 2016 Project – Chong Woo

Chong Woo introduced Gunter Ritter, L/E WWTP Project Engineer, to discuss the electrical preventative maintenance project. Gunter discussed how this project would use visual inspections by Magna IV Engineering, Inc., (M4) to identify corrective actions necessary for operational safety of the plant.

ACTION TAKEN – Michael Penny motioned to approve the services of Magna IV Engineering, Inc., on the Electrical Preventative Maintenance 2016 Project at a lump sum price of \$110,400. Rick Kahm seconded, all were in favor. Eric Keck absent, approved via email on Friday, April 15, 2016.

II. **ACTION ITEMS (cont'd)**

Interceptor Rehabilitation Discussion – Dennis Stowe

Dennis Stowe discussed a recent interceptor inspection completed after a portion of the Littleton Interceptor collapsed earlier this year. Committee discussed the need to clarify points of delineation near the siphon structures to delineate where the Plant's ownership of the Interceptors ended and where each city's ownership commenced. Tom Brennan mentioned a previous repair, in the late 1980's, that the City of Englewood completed to the Englewood's interceptor. Michael Penny agreed this would be equivalent to the City of Littleton's current interceptor repairs, although the Committee would still need to decide on a point of delineation.

Elton DeSouza, Managing Engineer with Brown and Caldwell, discussed a high level scan that was completed on the interceptors to identify areas needing further repair. Mark Relph requested the details of Elton's findings. David Robbins suggested that he draft a formal letter by which both cities would agree on the points of delineation, and have those points marked on a map. David will have this draft available for review at our next meeting.

RECOMMENDED ACTION – *David Robbins will prepare a Memorandum of Understanding that designates the exact point of delineation at which each of the two cities, Littleton and Englewood, accept ownership of the interceptors from L/E WWTP. Eric Keck absent.*

III. **INFORMATIONAL ITEMS**

Current Spill in April – Dennis Stowe

Dennis notified the Supervisory Committee of a spill that had occurred on plant site in the month of April. David Robbins suggested to have L/E WWTP go to the State soon to either obtain a clean bill of health in writing or determine what specific enforcement action would occur. He reminded the Committee that several years ago, during an EPA audit, a number of minor spills were identified for which no enforcement action had been taken and EPA had required financial penalties after the fact.

Interceptor – Rick Kahm

Rick Kahm revisited the interceptor discussion and reinforced the urgency that should be behind this project. The committee agreed.

Regulatory Compliance Update – Mary Gardner

David Robbins discussed the formal response (responsive prehearing statement) he and Mary Gardner filed with the WQCC for June's hearing on proposed changes to the Temperature Standard under Regulation #31.

**MINUTES
SUPERVISORY COMMITTEE MEETING
March 17, 2016
Page 3 of 3**

IV. ADJOURNMENT

The next Supervisory Committee meeting is scheduled for Thursday, May 19, 2016. This meeting will be held at 9:00 am at the Littleton / Englewood Wastewater Treatment Plant.

Adjourned at 9:28 am

Recording Secretary Signature


A black rectangular redaction box covers the signature. A blue ink scribble is visible below the redaction.