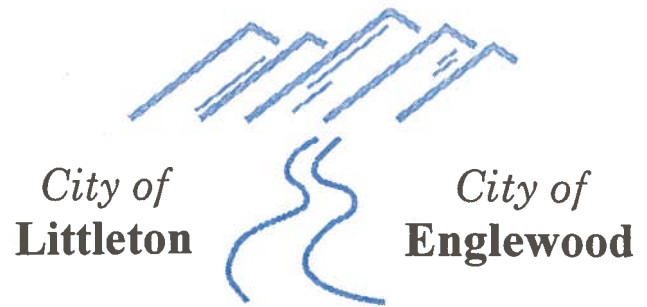


**LITTLETON/ENGLEWOOD
WASTEWATER TREATMENT PLANT**

2900 S. Platte River Drive
Englewood, Colorado 80110
(303) 762-2600
FAX 762-2620



**MINUTES
SUPERVISORY COMMITTEE MEETING
May 19, 2016
9:00 a.m.**

ATTENDING: Eric Keck Englewood City Manager
Mark Relph Littleton Public Works Director
Dave Henderson Deputy Englewood Public Works Director
David Robbins Hill & Robbins
Dennis Stowe Plant Manager, L/E WWTP
Chong Woo Engineering/Maintenance Division Manager, L/E WWTP
Cindy Goodburn Business Services Division Manager, L/E WWTP
Jim Tallent Treatment Division Manager, L/E WWTP
Mary Gardner Environmental Compliance Division Manager L/E WWTP

GUESTS: Ashley Dalton Platte Canyon Water & Sanitation District, Assistant Manager

SECTION III - TOPICS FOR ACTION, DISCUSSION AND/OR REVIEW

I. INFORMATIONAL ITEMS

Regulatory Compliance Updates – Mary Gardner

Mary Gardner discussed the status our National Pollutant Discharge Elimination System (NPDES) permit renewal process. She informed the Committee that the Water Quality Control Division (WQCD) had informed her that our permit will go to public notice in June. We will not get a copy before it goes public, which is the current Division practice. Once we receive it, she recommended that we should immediately ask for a two week extension in order to give us six weeks to work with Brown & Caldwell on reviewing the permit.

She reported that it was very likely that there will be updated nutrient removal requirements for nitrate and phosphorus. Currently, Littleton / Englewood Wastewater Treatment Plant (L/E WWTP) runs the nitrate removal process from November to April; but with these new permit conditions that she expects to see in the permit renewal, we would need to go year-round. This will increase L/E WWTP's chemical costs. With the phosphorus removal, L/E WWTP will need to add treatment equipment at an approximate construction project cost of \$6 to \$8 Million. Once we receive the new permit requirements, L/E WWTP would like to present this information to both the Littleton and Englewood City Councils at the same time so that all the Council members get the information first hand and not from the news media. Mark Relph will confer with Michael Penny about bringing it before Littleton Council.

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Eric Keck discussed the possibility of writing a letter to Pat Pfaltzgraff, Director of the WQCD, about the need for more transparency in the permit preparation process. Eric would like to speak with him on ways we can find opportunities to allow permit facilities and regulating agencies to resolve mutual issues before the draft permit is put out for public review. Mark Relph suggested that both Littleton and Englewood's city managers, and possibly other city managers, approach the Director in a more collaborative forum. David Robbins mentioned that he was meeting with the Director today and he would be willing to ask him for a meeting or what process he would suggest to allow them to effectively share concerns. David Robbins will follow up with Michael Penny and Eric Keck via email.

Interceptor Discussion – Dennis Stowe

Dennis Stowe discussed the progress that had been made on the draft addendum to the Joint-Use Agreement in regards to the delineation of responsibility for the operation, maintenance and repair of the Interceptors entering the Plant. (Handouts given at meeting: map of plant and draft addendum).

Industrial Pretreatment Updates – Dennis Stowe

Dennis Stowe discussed the recent EPA audit. Two items from this audit require Ordinance changes and L/E WWTP would like to bring this before both City's Councils, in coordination with the amendments for the Connector Agreements that we are working on.

David Robbins discussed the status of a draft Memorandum of Understanding (MOU) regarding the delegation of responsibility for operation of the L/E WWTP Industrial Pretreatment Program for both cities. David will send the draft to both City Attorneys for review and then to the City Managers.


Dennis Stowe discussed the current status of the pretreatment addendum to the Connector Agreements. He reported that Plant staff have talked with all of the districts and tried to address their concerns. He reported that the next step was that we need to move forward with finalization of the addendums to the Connector Agreements. There are some changes that the districts are asking for that we cannot comply with. His recommendation is to stand firm on the EPA requirements. David Robbins proposed that he would meet with the attorney(s) for the any districts that continued to object to the terms of the addendums and try to obtain their concurrence in the language required to comply with the EPA requirements. The Committee agreed that it was the appropriate next step.

Open Discussion –

Eric Keck reminded everyone about the strategic planning meeting scheduled for Thursday, June 2, 2016.

David Robbins discussed the original Bi-City Agreement and how there are a few requirements listed in it that we need to be sure are being accomplished. He suggested that he and Chong Woo would make a list of these items for the Supervisory Committee so it could decide how they should be addressed, which could include another rewrite of the Agreement, or the development of an addendum to the Agreement.

II. ADJOURNMENT

The next Supervisory Committee meeting is scheduled for Thursday, June 16, 2016. This meeting will be held at 9:00 am at the Littleton / Englewood Wastewater Treatment Plant. 

Adjourned at 9:37 am

Recording Secretary Signature 